

# ANNUAL PROCUREMENT PLAN FOR THE YEAR 2014

Province, City or Municipality: TAGAYTAY CITY

Plan Control No. _____ Department /Office					Planned Amount: ₱ 2,126,876.92				Page <u>1</u> or <u>22</u> pages					
					Regular	Contingency	Total		Date Submitted:		2/27/2014			
Item No.	Description	Unit Cost	TOTAL QTY.		Total Cost	DISTRIBUTION								
						1st QUARTER		2nd QUARTER		3rd QUARTER		4th QUARTER		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
001	ACETATE gauge #3, 8 1/2 x 13	998.00	rms.	-	-	0	-	-	-	-	-	-	-	
001/A	AIR FRESHNER Glade, Spray (340 grms)	235.00	btls.	51	11,985.00	27	6,345.00	12	2,820.00	12	2,820.00	-	-	
002/B	AIR FRESHNER Glade, Shaldan	117.00	cans	16	1,872.00	6	702.00	5	585.00	5	585.00	-	-	
002/C	AIR FRESHNER (FINE TREE)	53.50	pcs.	4	214.00	2	107.00	1	53.50	1	53.50	-	-	
002/D	AIR FRESHNER Ambi pur gel, lavender	160.00	pcs.	-	-	0	-	-	-	-	-	-	-	
003/A	ALCOHOL rubbing Green Cross 500 ml. 70 %	98.00	btls.	377	36,946.00	145	14,210.00	116	11,368.00	116	11,368.00	-	-	
003/B	ALCOGEL (BIG) 100 ml	121.00	btls.	43	5,203.00	23	2,783.00	10	1,210.00	10	1,210.00	-	-	
003/Bi	ANTI-VIRUS 2011 (KASPERSKY/3PC))	2,300.00	set	-	-	0	-	-	-	-	-	-	-	
003/C	ETHLY ALCOHOL (CLEENE, BIG) 500 ml. 70%	97.50	btls.	23	2,242.50	5	487.50	9	877.50	9	877.50	-	-	
004	ART PAPER asstd. Color	2.40	pcs.	-	-	0	-	-	-	-	-	-	-	
005	AUDIO CASSETTE TAPE- Blank, 90 min. rcrdng.	42.30	pcs.	2	84.60	0	-	1	42.30	1	42.30	-	-	
007/A	BALLPOINT PEN (757 Panda,Black)	8.50	pcs.	514	4,369.00	166	1,411.00	174	1,479.00	174	1,479.00	-	-	
007/B	BALLPOINT PEN (757 Panda, Blue)	8.50	pcs.	31	263.50	25	212.50	3	25.50	3	25.50	-	-	
007/C	BALLPOINT PEN (757 Panda, Red)	8.50	pcs.	71	603.50	25	212.50	23	195.50	23	195.50	-	-	
007/D	BALLPEN Faber Castell (Blue)	15.50	pcs.	77	1,193.50	31	480.50	23	356.50	23	356.50	-	-	
007/Di	BALLPEN Faber Castell (Black)	15.50	pcs.	939	14,554.50	351	5,440.50	294	4,557.00	294	4,557.00	-	-	
007/Dii	BALLPEN Faber Castell (Red)	15.50	pcs.	97	1,503.50	31	480.50	33	511.50	33	511.50	-	-	
007/Diii	BALLPEN Faber Castell .7 retractable/Black	18.00	pcs.	-	-	0	-	-	-	-	-	-	-	
007/E	BALLPEN HBW 2000 (Black)	7.20	pcs.	419	3,016.80	165	1,188.00	127	914.40	127	914.40	-	-	
007/F	BALLPEN HBW 2000 (Blue)	7.20	pcs.	34	244.80	14	100.80	10	72.00	10	72.00	-	-	
007/G	BALLPEN HBW 2000 (Violet)	7.20	pcs.	-	-	0	-	-	-	-	-	-	-	
007/H	BALLPEN HBW 2000 (Red)	7.20	pcs.	44	316.80	18	129.60	13	93.60	13	93.60	-	-	
007/I	BALLPEN MONAMI, Asstd. Colors	19.25	pcs.	-	-	0	-	-	-	-	-	-	-	

007/J	BALLPEN MONAMI, Black	19.25	pcs.	-	-	0	-	-	-	-	-	-	-	-
008/A	BALLPEN Pilot (Black)	27.00	pcs.	1,417	38,259.00	413	11,151.00	502	13,554.00	502	13,554.00	-	-	-
008/B	BALLPEN Pilot (Blue)	27.00	pcs.	373	10,071.00	83	2,241.00	145	3,915.00	145	3,915.00	-	-	-
008/C	BALLPEN Pilot (Red)	27.00	pcs.	321	8,667.00	97	2,619.00	112	3,024.00	112	3,024.00	-	-	-
008/D	BALLPEN Pilot (Violet)	27.00	pcs.	20	540.00	10	270.00	5	135.00	5	135.00	-	-	-
008/E	BALLPEN G-Tech .4	55.50	pcs.	73	4,051.50	29	1,609.50	22	1,221.00	22	1,221.00	-	-	-
008/F	BALLPEN BIC N-S Fine .7mm (Black)	18.00	pcs.	46	828.00	20	360.00	13	234.00	13	234.00	-	-	-
008/G	BALLPEN MY GEL	35.50	pcs.	98	3,479.00	22	781.00	38	1,349.00	38	1,349.00	-	-	-
008/H	BALLPEN PILOT HI-TECH POINT V10 GRIP	74.00	pcs.	-	-	0	-	-	-	-	-	-	-	-
009/A	BATHROOM SOAP- Family size, safeguard	38.50	pcs.	70	2,695.00	30	1,155.00	20	770.00	20	770.00	-	-	-
009/B	BATHROOM SOAP- Petite size, safeguard	24.00	pcs.	1	24.00	1	24.00	-	-	-	-	-	-	-
009/C	BATHROOM SOAP- Safeguard Liquid	150.00	btls.	-	-	0	-	-	-	-	-	-	-	-
010/A	BATTERY size AA, PANASONIC brand	24.00	pcs.	743	17,832.00	281	6,744.00	231	5,544.00	231	5,544.00	-	-	-
010/B	BATTERY size AAA, PANASONIC brand	30.00	pcs.	267	8,010.00	87	2,610.00	90	2,700.00	90	2,700.00	-	-	-
010/C	BATTERY size C. national brand	48.00	pcs.	-	-	0	-	-	-	-	-	-	-	-
010/D	BATTERY size D, PANASONIC brand	60.00	pcs.	65	3,900.00	21	1,260.00	22	1,320.00	22	1,320.00	-	-	-
010/E	BATTERY size AA, national brand	25.20	pcs.	88	2,217.60	88	2,217.60	-	-	-	-	-	-	-
010/F	BATTERY size 9 V, ENERGIZER	157.50	pcs.	46	7,245.00	22	3,465.00	12	1,890.00	12	1,890.00	-	-	-
010/G	Rechargeable battery "AA" w/ Charger 4 pcs. (Eneloop brand)	3,000.00	pcs.	-	-	0	-	-	-	-	-	-	-	-
011	BLACKBOARD ERASER/ WHITEBOARD ERASER	20.00	pcs.	40	800.00	14	280.00	13	260.00	13	260.00	-	-	-
012/A	BLADE, big (Spare blade, BL-150P Lx6) Prof. Grade	50.00	tubes	10	500.00	6	300.00	2	100.00	2	100.00	-	-	-
012/B	BLADE, small (Spare blade, BL-150P Lx6) Prof. Grade	40.00	tubes	-	-	0	-	-	-	-	-	-	-	-
013	BOARD PAPER CREAM	50.00	packs	30	1,500.00	14	700.00	8	400.00	8	400.00	-	-	-
013/A	BOARD PAPER ,WHITE	50.00	packs	12	600.00	0	-	6	300.00	6	300.00	-	-	-
014/A	BOOK END large	150.00	sets	7	1,050.00	1	150.00	3	450.00	3	450.00	-	-	-
014/B	BOOKSHELF DESK ORGANIZER (7x9 inches)	250.00	pcs.	-	-	0	-	-	-	-	-	-	-	-
015/A	BROOM soft, Bagiuo broom, standard size	150.00	pcs.	67	10,050.00	29	4,350.00	19	2,850.00	19	2,850.00	-	-	-
015/B	BROOM stick, standard size	25.00	pcs.	118	2,950.00	86	2,150.00	16	400.00	16	400.00	-	-	-
016/A	CERTIFICATE HOLDER (STANDARD SIZE)	100.00	pcs.	7	700.00	7	700.00	-	-	-	-	-	-	-
016/B	CERTIFICATE FRAME 8.5" x 11" (22 x 28 cm)	200.00	pcs.	-	-	0	-	-	-	-	-	-	-	-
017/A	CALCULATOR Adding machine tape	20.00	pcs.	4	80.00	0	-	2	40.00	2	40.00	-	-	-
017/B	CALCULATOR Mini-printer type w/ adaptor	1,750.00	pcs.	1	1,750.00	1	1,750.00	-	-	-	-	-	-	-
017/C	CALCULATOR Scientific Casio FX 3800	900.00	pcs.	10	9,000.00	4	3,600.00	3	2,700.00	3	2,700.00	-	-	-
017/D	CALCULATOR Pocket type	280.00	pcs.	-	-	0	-	-	-	-	-	-	-	-
017/E	CALCULATOR CASIO MS-20TV	750.00	pcs.	12	9,000.00	8	6,000.00	2	1,500.00	2	1,500.00	-	-	-

017/F	CALCULATOR CASIO MX 12V	800.00	pcs.	19	15,200.00	15	12,000.00	2	1,600.00	2	1,600.00			-	
017/G	CALCULATOR CASIO CANON WS-1210 Hi II	1,815.00	pcs.	-	-	0	-	-	-	-	-			-	
017/H	CALCULATOR CASIO MS-20V	1,000.00	pcs.	10	10,000.00	6	6,000.00	2	2,000.00	2	2,000.00			-	
017/I	CALCULATOR SHARP (12 digit)	1,000.00	pcs.	-	-	0	-	-	-	-	-			-	
017/J	CALCULATOR CASIO HR-100TE	1,500.00	unit	-	-	0	-	-	-	-	-			-	
018	CAMERA Canon	2,000.00	pcs.	-	-	0	-	-	-	-	-			-	
019/A	CARBON FILM short, black, Permafilm	650.00	bxs.	9	5,850.00	3	1,950.00	3	1,950.00	3	1,950.00			-	
019/B	CARBON FILM long, black, Permafilm	750.00	bxs.	41	30,750.00	15	11,250.00	13	9,750.00	13	9,750.00			-	
019/C	CARBON FILM short, blue, Permafilm	650.00	bxs.	1	650.00	1	650.00		-		-			-	
019/D	CARBON FILM long, blue, Permafilm	750.00	bxs.	14	10,500.00	6	4,500.00	4	3,000.00	4	3,000.00			-	
019/E	CARBON FILM short, black, CLUB INTERNATIONAL	650.00	bxs.	3	1,950.00	1	650.00	1	650.00	1	650.00			-	
019/F	CARBON FILM long, black, CLUB INTERNATIONAL	850.00	bxs.	12	10,200.00	6	5,100.00	3	2,550.00	3	2,550.00			-	
019/G	CARBON FILM long,blue, CLUB INTERNATIONAL	680.00	bxs.	-	-	0	-	-	-	-	-			-	
020/A	CARBON PAPER short, ordinary	250.00	bxs.	-	-	0	-	-	-	-	-			-	
020/B	CARBON PAPER long, ordinary	300.00	bxs.	3	900.00	1	300.00	1	300.00	1	300.00			-	
021/A	CARTOLINA, asstd. Color	8.50	pcs.	226	1,921.00	66	561.00	80	680.00	80	680.00			-	
021/B	CARTOLINA, RED	8.50	pcs.	-	-	0	-	-	-	-	-			-	
021/C	CARTOLINA WHITE	8.50	pcs.	-	-	0	-	-	-	-	-			-	
022/A	CD RECORDABLE, Imation brand	35.00	pcs.	4	140.00	0	-	2	70.00	2	70.00			-	
022/B	CD REWRITABLE, Maxell brand	63.00	pcs.	75	4,725.00	33	2,079.00	21	1,323.00	21	1,323.00			-	
022/C	DVD REWRITABLE 16x speed, 4.7GB capacity	95.00	pcs.	22	2,090.00	4	380.00	9	855.00	9	855.00			-	
022/D	DVD RECORDABLE 16x speed, 4.7GB capacity	100.00	pcs.	12	1,200.00	4	400.00	4	400.00	4	400.00			-	
023	CHALK white enamel	62.50	bxs.	31	1,937.50	11	687.50	10	625.00	10	625.00			-	
024	CLIPPED FOLDER LONG (NO COVER)	90.00	pcs.	9	810.00	1	90.00	4	360.00	4	360.00			-	
024/A	CLIPBOARD, wood,long	80.00	pcs.	27	2,160.00	9	720.00	9	720.00	9	720.00			-	
025/A	CLIP Backfold, 25mm	20.00	pcs.	44	880.00	10	200.00	17	340.00	17	340.00			-	
025/B	CLIP Backfold, 50mm	60.00	pcs.	-	-	0	-	-	-	-	-			-	
025/C	CLIP Backfold, 19mm	15.00	pcs.	64	960.00	20	300.00	22	330.00	22	330.00			-	
025/D	CLIP Bulldog, 3" Prince	5.55	pcs.	12	66.60	0	-	6	33.30	6	33.30			-	
025/E	CLIP Double/ binder, 32mm	12.50	pcs.	-	-	0	-	-	-	-	-			-	
026/A	COLORED BOND (Long)	255.00	rms.	-	-	0	-	-	-	-	-			-	
026/B	COLORED BOND (Short)	236.00	rms.	1	236.00	1	236.00		-		-			-	
027	COLORING PENCIL 24 set	90.00	sets	8	720.00	4	360.00	2	180.00	2	180.00			-	
028/A	COLUMNAR NOTEBOOK 24 cols. (VECO)	65.00	bks.	50	3,250.00	20	1,300.00	15	975.00	15	975.00			-	
028/B	COLUMNAR NOTEBOOK 22 cols. (VECO)	65.00	bks.	9	585.00	5	325.00	2	130.00	2	130.00			-	

028/C	COLUMNAR NOTEBOOK 16 cols. (VECO)	65.00	bks.	-	-	0	-		-		-			-
028/D	COLUMNAR NOTEBOOK 14 cols. (VECO)	45.00	bks.	-	-	0	-		-		-			-
028/E	COLUMNAR NOTEBOOK 12 cols. (VECO)	45.00	bks.	31	1,395.00	11	495.00	10	450.00	10	450.00			-
028/F	COLUMNAR NOTEBOOK 10 cols. (VECO)	35.00	bks.	96	3,360.00	36	1,260.00	30	1,050.00	30	1,050.00			-
028/G	COLUMNAR NOTEBOOK 8 cols. (VECO)	35.00	bks.	18	630.00	6	210.00	6	210.00	6	210.00			-
028/H	COLUMNAR NOTEBOOK 6 cols. VECO)	35.00	bks.	30	1,050.00	10	350.00	10	350.00	10	350.00			-
028/I	COLUMNAR NOTEBOOK 4 cols. (VECO)	35.00	bks.	18	630.00	6	210.00	6	210.00	6	210.00			-
028/J	COLUMNAR NOTEBOOK 5 cols. (VECO)	35.00	bks.	53	1,855.00	41	1,435.00	6	210.00	6	210.00			-
029/A	COLUMNAR PAD 30 cols.	65.00	pds.	-	-	0	-		-		-			-
029/B	COLUMNAR PAD 24 cols.	65.00	pds.	-	-	0	-		-		-			-
029/C	COLUMNAR PAD 18 cols.	45.00	pds.	-	-	0	-		-		-			-
029/D	COLUMNAR PAD 16 cols.	45.00	pds.	6	270.00	4	180.00	1	45.00	1	45.00			-
029/E	COLUMNAR PAD 14 cols.	45.00	pds.	-	-	0	-		-		-			-
029/F	COLUMNAR PAD 12 cols.	45.00	pds.	-	-	0	-		-		-			-
029/G	COLUMNAR PAD 10 cols.	55.00	pds.	-	-	0	-		-		-			-
029/H	COLUMNAR PAD 8 cols.	35.00	pds.	-	-	0	-		-		-			-
029/I	COLUMNAR PAD 6 cols.	35.00	pds.	-	-	0	-		-		-			-
029/J	COLUMNAR PAD 5 cols.	35.00	pds.	-	-	0	-		-		-			-
029/K	COLUMNAR PAD 4 cols.	35.00	pds.	-	-	0	-		-		-			-
029/L	COMPUTER FLASH DISK, 456 MB	2,090.00	pcs.	-	-	0	-		-		-			-
029/M	COMPUTER SCREEN PROTECTOR	286.00	pcs.	-	-	0	-		-		-			-
029/O	COMPUTER SCREEN PROTECTOR SIZE 17"	250.00	pcs.	1	250.00	1	250.00		-		-			-
029/P	COMPUTER SCREEN PROTECTOR SIZE 14"	200.00	pcs.	1	200.00	1	200.00		-		-			-
029/Q	COMPUTER FLASK DISK,456 MB	2,090.00	pc.	1	2,090.00	1	2,090.00		-		-			-
129/Q	CONCENTRATED LIQUID BLEACH	450.00	bxs.	-	-	0	-		-		-			-
030/A	CONTINUOUS FORMS (short 11x9 1/2 1 Ply)	847.00	bxs.	16	13,552.00	16	13,552.00		-		-			-
030/Ai	CONTINUOUS FORMS (long 11x9 1/2 2 Ply)	800.00	bxs.	13	10,400.00	9	7,200.00	2	1,600.00	2	1,600.00			-
030/B	CONTINUOUS FORMS (long 11x14 7/8 1 Ply)	800.00	bxs.	3	2,400.00	3	2,400.00		-		-			-
030/C	CONTINUOUS FORMS (short 11x9 1/2 2 Ply)	800.00	bxs.	-	-	0	-		-		-			-
030/D	CONTINUOUS FORMS (long 11x14 7/8 2 Ply)	1,250.00	bxs.	-	-	0	-		-		-			-
030/E	CONTINUOUS FORMS (short 11x9 1/2 3 Ply)	900.00	bxs.	-	-	0	-		-		-			-
030/F	CONTINUOUS FORMS (long 11x14 7/8 3 Ply)	1,230.00	bxs.	-	-	0	-		-		-			-
030/G	CONTINUOUS FORMS (11 1/4 X 9 3/4 2 Ply)	800.00	bxs.	-	-	0	-		-		-			-
030/H	CONSTRUCTION PAPER	75.00	packs	10	750.00	0	-	5	375.00	5	375.00			-
031	COPY HOLDER Clamp type	440.00	pcs.	-	-	0	-		-		-			-

032	CORK BOARD, 2FT X 4 FT	900.00	pcs.	2	1,800.00	2	1,800.00		-		-			-
033/A	CORRECTION FLUID Magic- touch 15ml. Amspec	50.82	btls.	139	7,063.98	45	2,286.90	47	2,388.54	47	2,388.54			-
033/B	CORRECTION TAPE 20mm	38.00	rolls	421	15,998.00	127	4,826.00	147	5,586.00	147	5,586.00			-
033/C	CORRECTIBLE FILM RIBBON (BROTHER)	200.00	pcs.	8	1,600.00	2	400.00	3	600.00	3	600.00			-
033-D	CORRECTION TAPE 38mm	85.00	pcs.	-	-	0	-		-		-			-
034	COTTON Absorbent cotton big	90.00	pcs.	11	990.00	5	450.00	3	270.00	3	270.00			-
035	FILE BOX ORGANIZER (5 DRAWERS)	950.00	pcs.	2	1,900.00	2	1,900.00		-		-			-
036/A	CUTTER, NT Cutter, big	220.00	pcs.	20	4,400.00	14	3,080.00	3	660.00	3	660.00			-
036/B	CUTTER, NT Cutter, small	150.00	pcs.	3	450.00	1	150.00	1	150.00	1	150.00			-
036/C	CUTTING BOARD, rubber 57cm x 87cm	1,200.00	pcs.	1	1,200.00	1	1,200.00		-		-			-
036/D	CUTTING SAW (Small,Stanley)	500.00	pc.	-	-	0	-		-		-			-
036/E	CUTTING BOARD 27cm x 42cm	600.00	pc.	9	5,400.00	7	4,200.00	1	600.00	1	600.00			-
037	DAILY TIME RECORD (DTR)	185.00	rms.	77	14,245.00	35	6,475.00	21	3,885.00	21	3,885.00			-
038	DATA FILE BOX (5"X9"X15"-3/4")	250.00	pcs.	6	1,500.00	4	1,000.00	1	250.00	1	250.00			-
039	DATA FOLDER w/ finger ring (3" x 9" x 15")	100.00	pcs.	3	300.00	1	100.00	1	100.00	1	100.00			-
040	DATE STAMPING MACHINE	722.80	pcs.	5	3,614.00	3	2,168.40	1	722.80	1	722.80			-
041	DESK TRAY Double, (IN & OUT TRAY)	300.00	pcs.	8	2,400.00	4	1,200.00	2	600.00	2	600.00			-
042/A	DETERGENT BAR, Tide	28.00	bars	131	3,668.00	73	2,044.00	29	812.00	29	812.00			-
042/B	DETERGENT POWDER, Tide	150.00	cls.	132	19,800.00	46	6,900.00	43	6,450.00	43	6,450.00			-
042/c	DETERGENT POWDER, Tide (Sachet)	10.00	sachet	123	1,230.00	33	330.00	45	450.00	45	450.00			-
043	DICTIONARY English	770.00	bks.	-	-	0	-		-		-			-
044	DISHWASHING LIQUID 250ml. JOY	75.00	btls.	88	6,600.00	34	2,550.00	27	2,025.00	27	2,025.00			-
045	DISINFECTANT SPRAY lysol regular, 340 gms.	320.00	btls.	21	6,720.00	9	2,880.00	6	1,920.00	6	1,920.00			-
045/A	DISPOSABLE SYRINGE 2cc	8.00	pcs.	-	-	0	-		-		-			-
046/A	DISK DRIVE CLEANER 3.5"	45.00	pcs.	1	45.00	1	45.00		-		-			-
046/B	DISK DRIVE CLEANER 5.25"	71.00	pcs.	1	71.00	1	71.00		-		-			-
047	DISKETTE 10 pcs./ box, 3.5" Verbatim	150.00	bx.	-	-	0	-		-		-			-
047/A	DVD Minus RW	90.00	pcs.	-	-	0	-		-		-			-
048	DISPENSER Airpot	988.00	pcs.	1	988.00	1	988.00		-		-			-
049	DOCUMENTARY BOX, (5 drawers)	350.00	pcs.	3	1,050.00	3	1,050.00		-		-			-
050/A	DOORMAT	35.00	pcs.	132	4,620.00	50	1,750.00	41	1,435.00	41	1,435.00			-
050/B	DOORMAT (RUBBER)	150.00	pcs.	13	1,950.00	11	1,650.00	1	150.00	1	150.00			-
051	DRAWING INK Black, 30ml.	44.00	btls.	3	132.00	3	132.00		-		-			-
053	DUST PAN Plastic w/ handle, Large	80.00	pcs.	66	5,280.00	38	3,040.00	14	1,120.00	14	1,120.00			-
053/A	DUSTER	95.00	pcs.	2	190.00	2	190.00		-		-			-

054/A	ELECTRIC TYPEWRITER RIBBON Brother 1030	250.00	pcs.	6	1,500.00	2	500.00	2	500.00	2	500.00			-	
054/B	ELECTRIC TYPEWRITER RIBBON Brother AX 10x15x20	300.00	pcs.	14	4,200.00	4	1,200.00	5	1,500.00	5	1,500.00			-	
054/C	ELECTRIC TYPEWRITER RIBBON IBM	400.00	pcs.	-	-	0	-	-	-	-	-			-	
054/D	ELECTRIC TYPEWRITER RIBBON F563BKHC	605.00	pcs.	-	-	0	-	-	-	-	-			-	
054/E	ELECTRIC TYPEWRITER RIBBON Brother PY-80 RIBBON 2030/2230	300.00	pcs.	-	-	0	-	-	-	-	-			-	
054/F	ELECTRIC TYPEWRITER RIBBON OLYMPIA	500.00	pcs.	-	-	0	-	-	-	-	-			-	
055	ELECTRICAL TAPE 19mmx16m, Black	45.00	rolls	46	2,070.00	34	1,530.00	6	270.00	6	270.00			-	
056/A	ENVELOPE brown, short	3.00	pcs.	2,336	7,008.00	734	2,202.00	801	2,403.00	801	2,403.00			-	
056/B	ENVELOPE brown, long	3.50	pcs.	2,711	9,488.50	1219	4,266.50	746	2,611.00	746	2,611.00			-	
056/Ci	ENVELOPE expanding, short Maroon	12.00	pcs.	213	2,556.00	93	1,116.00	60	720.00	60	720.00			-	
056/C	ENVELOPE expanding, long Maroon	15.00	pcs.	242	3,630.00	42	630.00	100	1,500.00	100	1,500.00			-	
056/Ci	ENVELOPE expanding, long Green	15.00	pcs.	40	600.00	0	-	20	300.00	20	300.00			-	
056/D	ENVELOPE expanding, plastic, long	12.00	pcs.	49	588.00	21	252.00	14	168.00	14	168.00			-	
056/Di	ENVELOPE expanding plastic, short	6.50	pcs.	-	-	0	-	-	-	-	-			-	
056/E	ENVELOPE pay, kraft, (4"x7-1/2")	5.00	pcs.	-	-	0	-	-	-	-	-			-	
056/F	ENVELOPE mailing, white, w/ window	315.00	bxs.	4	1,260.00	2	630.00	1	315.00	1	315.00			-	
056/G	ENVELOPE mailing, white, ordinary Big	230.00	bxs.	22	5,060.00	10	2,300.00	6	1,380.00	6	1,380.00			-	
056/H	ENVELOPE mailing, white, ordinary Short	220.00	bxs.	8	1,760.00	2	440.00	3	660.00	3	660.00			-	
056/I	ENVELOPE (PLASTIC) SHORT	6.50	pcs.	5	32.50	5	32.50		-		-			-	
056/li	EXTENSION CORD, HEAVY DUTY 3m/5 holes w/fuse	700.00	pc.	-	-	0	-	-	-	-	-			-	
056/j	EXHAUST FAN	2,000.00	pc.	2	4,000.00	0	-	1	2,000.00	1	2,000.00			-	
056/K	EXTERNAL HARD DRIVE (Seagate)	4,500.00	unit	1	4,500.00	1	4,500.00		-		-			-	
057	FAX INK FILM KX-FA53A-KX-FA55A	352.00	rolls	-	-	0	-	-	-	-	-			-	
058/A	FILE ORGANIZER expanding, legal, asstd. Colors	106.20	pcs.	-	-	0	-	-	-	-	-			-	
058/B	FELT PAPER Asstd. Color long	25.00	pcs.	22	550.00	8	200.00	7	175.00	7	175.00			-	
059	FILM Kodak 36 shots	275.00	rolls	-	-	0	-	-	-	-	-			-	
061	FLY & FREE NOTEBOOK	50.00	bks.	3	150.00	3	150.00		-		-			-	
062/A	FOLDER pressboard, plain, long	30.00	pcs.	94	2,820.00	92	2,760.00	1	30.00	1	30.00			-	
062/B	FOLDER file, long (Ginza)	7.26	pcs.	2,759	20,030.34	595	4,319.70	1082	7,855.32	1082	7,855.32			-	
062/C	FOLDER file, short (Ginza)	6.00	pcs.	1,249	7,494.00	445	2,670.00	402	2,412.00	402	2,412.00			-	
062/D	FOLDER sliding, long (moroco cream)	10.00	pcs.	15	150.00	15	150.00		-		-			-	
062/Di	FOLDER sliding, long (white)	10.00	pcs.	180	1,800.00	50	500.00	65	650.00	65	650.00			-	
062/E	FOLDER sliding, short (white)	9.00	pcs.	165	1,485.00	25	225.00	70	630.00	70	630.00			-	
062/F	FOLDER morocco, short (BLUE/WHITE/CREAM)	8.00	pcs.	213	1,704.00	73	584.00	70	560.00	70	560.00			-	
062/G	FOLDER morocco, long (BLUE/WHITE/CREAM)	10.00	pcs.	338	3,380.00	148	1,480.00	95	950.00	95	950.00			-	

062/H	FOLDER expanding. Long (BLUE)	13.00	pcs.	50	650.00	50	650.00		-		-			-	
062/I	FOLDER expanding, long (GREEN)	13.00	pcs.	213	2,769.00	71	923.00	71	923.00	71	923.00			-	
062/J	FOLDER expanding, short (GREEN)	10.00	pcs.	53	530.00	41	410.00	6	60.00	6	60.00			-	
062/Ji	FOLDER expanding, short (BLUE)	10.00	pcs.	-	-	0	-		-		-			-	
062/K	FOLDER looseleaf	50.00	pcs.	150	7,500.00	50	2,500.00	50	2,500.00	50	2,500.00			-	
062/L	FOLDER Transparent (Short)	15.00	pcs.	-	-	0	-		-		-			-	
062/M	FOLDER sliding Long with plastic cover	20.00	pcs.	39	780.00	15	300.00	12	240.00	12	240.00			-	
062/N	CRAFT FOLDER (LONG)	6.00	pcs.	-	-	0	-		-		-			-	
062/O	FOLDER,EXPANDING,LONG (MAROON)	12.00	pcs.	16	192.00	16	192.00		-		-			-	
062/P	FOLDER,EXPANDING,LONG (VIOLET)	12.00	pcs.	16	192.00	16	192.00		-		-			-	
062/Q	FOLDER,EXPANDING,LONG (WHITE)	12.00	pcs.	-	1,200.00		-	50	600.00	50	600.00			-	
063	FURNITURE CLEANER aerosol type	200.00	btls.	20	4,000.00	6	1,200.00	7	1,400.00	7	1,400.00			-	
065	GLASS CLEANER 500 ml. ZIM	150.00	btls.	44	6,600.00	16	2,400.00	14	2,100.00	14	2,100.00			-	
66	GLASS WIPER w/ long handle	275.00	pcs.	-	-	0	-		-		-			-	
066/A	GLUE Elmer's glue Big 1 30 gms	70.00	btls.	91	6,370.00	9	630.00	41	2,870.00	41	2,870.00			-	
066/B	GLUE big, per gallons	250.00	gals.	3	750.00	1	250.00	1	250.00	1	250.00			-	
066/C	GUN TUCKER WIRE (ARROW T-30)	300.00	box	7	2,100.00	3	900.00	2	600.00	2	600.00			-	
066/D	GLUE Elmer's glue (Big)	50.00	btls.	25	1,250.00	25	1,250.00		-		-			-	
066/E	GUN TUCKER WIRE (ARROW T-30) (5/16 X 8 MM)	700.00	bxes.	2	1,400.00	2	1,400.00		-		-			-	
066/F	GUN TUCKER (ARROW,T-30)	1,050.00	pc.	3	3,150.00	1	1,050.00	1	1,050.00	1	1,050.00			-	
067	GLUE GUN big	240.00	pcs.	4	960.00	0	-	2	480.00	2	480.00			-	
068	GLUE GUN STICK BIG	35.00	packs	5	175.00	1	35.00	2	70.00	2	70.00			-	
069/A	GUEST BOOK, standard size	286.00	bks.	3	858.00	1	286.00	1	286.00	1	286.00			-	
069/B	GUEST BOOK, small	200.00	bks.	3	600.00	3	600.00		-		-			-	
069/C	HAMMER (Stanley)	350.00	pc.	-	-	0	-		-		-			-	
070/A	ILLUSTRATION BOARD 1 whole	50.00	pcs.	10	500.00	6	300.00	2	100.00	2	100.00			-	
070/B	ILLUSTRATION BOARD Double face (30" x 40")	50.00	pcs.	-	-	0	-		-		-			-	
071/A	INDEX CARD ruled both sides, (3" x 5")	0.50	pcs.	250	125.00	10	5.00	120	60.00	120	60.00			-	
071/B	INDEX CARD plain, (3" x 5")	0.50	pcs.	-	-	0	-		-		-			-	
071/C	INDEX CARD ruled both sides, ( 5" x 8")	0.50	pcs.	4,900	2,450.00	1860	930.00	1520	760.00	1520	760.00			-	
071/D	INDEX CARD plain, (5" x 8")	0.50	pcs.	-	-	0	-		-		-			-	
072/A	INDEX CARD BOX (4-3/8"x5-5/8"x4")	56.00	pcs.	-	-	0	-		-		-			-	
072/B	INDEX CARD BOX (5-3/8"x8-7/8"x6")	65.00	pcs.	7	455.00	5	325.00	1	65.00	1	65.00			-	
072/C	INDEX CARD plain, 1/2 size	0.50	pcs.	-	-	0	-		-		-			-	
072/D	INDEX CARD BOX 8 X 5	56.00	pcs.	2	112.00	2	112.00		-		-			-	

073	INDEX TAB 5 sets/ box	65.00	bx.	13	845.00	3	195.00	5	325.00	5	325.00			-	
073/A	INK,(CONTINUOUS-REFILL)	300.00	btls.	4	1,200.00	4	1,200.00		-		-			-	
074	INK for fountain pen, (Black)	70.00	btls.	-	-	0	-		-		-			-	
074/A	INK for pentel pen (black)	200.00	btls.	-	-	0	-		-		-			-	
075/A	INK CARTRIDGE Hp no. 51649A, colored	1,800.00	crtdgs.	-	-	0	-		-		-			-	
075/B	INK CARTRIDGE Hp no. 51629A, black	1,400.00	crtdgs.	-	-	0	-		-		-			-	
075/C	INK CARTRIDGE Hp no. 51645A, black	1,900.00	crtdgs.	-	-	0	-		-		-			-	
075/D	INK CARTRIDGE Hp no. C6615A, black	1,800.00	crtdgs.	-	-	0	-		-		-			-	
075/E	INK CARTRIDGE Hp no. C1823A, colored	1,400.00	crtdgs.	-	-	0	-		-		-			-	
075/F	INK CARTRIDGE Hp no. C6625A, colored	1,800.00	crtdgs.	-	-	0	-		-		-			-	
075/G	INK CARTRIDGE Hp no. C6578A, colored	2,000.00	crtdgs.	-	-	0	-		-		-			-	
075/H	INK CARTRIDGE Hp no. C51641, colored	1,800.00	crtdgs.	-	-	0	-		-		-			-	
075/I	INK CARTRIDGE Hp no. C6614 A, black	1,400.00	crtdgs.	-	-	0	-		-		-			-	
075/J	INK CARTRIDGE Hp no. 51626, black	1,400.00	crtdgs.	-	-	0	-		-		-			-	
075/K	INK CARTRIDGE Hp no. C4841A, cyan	1,600.00	crtdgs.	-	-	0	-		-		-			-	
075/L	INK CARTRIDGE Hp no. C4842A, yellow	1,600.00	crtdgs.	-	-	0	-		-		-			-	
075/M	INK CARTRIDGE Hp no. C4843A, magenta	1,600.00	crtdgs.	-	-	0	-		-		-			-	
075/N	INK CARTRIDGE Hp no. C4844A, black	1,400.00	crtdgs.	-	-	0	-		-		-			-	
075/O	INK CARTRIDGE Hp no. C51640A, black	1,400.00	crtdgs.	-	-	0	-		-		-			-	
075/P	INK CARTRIDGE Hp no. 915- Colored	750.00	crtdgs.	-	-	0	-		-		-			-	
075/Q	INK CARTRIDGE Hp no. 915-Black	600.00	crtdgs.	-	-	0	-		-		-			-	
075/R	INK CARTRIDGE CANON PIXMA 1300 (41 COLORED)	1,687.00	crtdgs.	-	-	0	-		-		-			-	
075/S	INK CARTRIDGE CANON PIXMA 1300 (40 BLACK)	1,372.00	crtdgs.	-	-	0	-		-		-			-	
075/Si	INK CANON PIXMA 1980,colored	1,400.00	crtdgs.	-	-	0	-		-		-			-	
075/Sii	INK CANON PIXMA 1980, black	1,200.00	crtdgs.	-	-	0	-		-		-			-	
075/T	INK CARTRIDGE HP 900 BLACK	600.00	crtdgs.	8	4,800.00	2	1,200.00	3	1,800.00	3	1,800.00			-	
075/U	INK CARTRIDGE HP 900 COLORED	700.00	crtdgs.	8	5,600.00	2	1,400.00	3	2,100.00	3	2,100.00			-	
075/V	INK CARTRIDGE CANON 40 BLACK	1,100.00	crtdgs.	-	-	0	-		-		-			-	
075/W	INK CARTRIDGE CANON 41 COLORED	1,300.00	crtdgs.	-	-	0	-		-		-			-	
076/A	INK CARTRIDGE Hp Laser Jet 92-A 1100	4,350.00	crtdgs.	-	-	0	-		-		-			-	
076/B	INK CARTRIDGE Epson, part no. SO20187, black	854.00	crtdgs.	-	-	0	-		-		-			-	
076/C	INK CARTRIDGE Epson, part no. SO20193, colored	798.00	crtdgs.	-	-	0	-		-		-			-	
077/A	INK CARTRIDGE Canon, part no. BCI-3, colored	556.00	crtdgs.	-	-	0	-		-		-			-	
077/B	INK CARTRIDGE Canon, part no. BCI-3, black	582.50	crtdgs.	-	-	0	-		-		-			-	
077/C	INK CARTRIDGE Canon, part no. BC-20, black	1,645.00	crtdgs.	-	-	0	-		-		-			-	



077/D	INK CARTRIDGE Part no. BCI-21, black	902.00	crtdgs.	-	-	0	-		-		-		-	
077/E	INK CARTRIDGE Part no. BCI-22, colored	1,056.00	crtdgs.	-	-	0	-		-		-		-	
077/F	INK CARTRIDGE printing crtg. PC-402 RF	1,600.00	crtdgs.	-	-	0	-		-		-		-	
077/G	INK CARTRIDGE ribbon crtg. EPSON	850.00	crtdgs.	-	-	0	-		-		-		-	
077/H	INK CARTRIDGE canon BCI-24 colored	1,000.00	crtdgs.	-	-	0	-		-		-		-	
077/H	INK CARTRIDGE canon BCI-24 black	600.00	crtdgs.	-	-	0	-		-		-		-	
077/I	INK CARTRIDGE TO 38 black	600.00	crtdgs.	-	-	0	-		-		-		-	
077/J	INK CARTRIDGE TO 39 colored	1,100.00	crtdgs.	-	-	0	-		-		-		-	
077/K	INK CARTRIDGE EPSON IET 013	920.00	crtdgs.	-	-	0	-		-		-		-	
077/L	INK CARTRIDGE colored BC-05	1,870.00	crtdgs.	-	-	0	-		-		-		-	
077/M	INK CARTRIDGE black, C6656A	1,275.00	crtdgs.	-	-	0	-		-		-		-	
077/N	INK CARTRIDGE colored C6657A	1,800.00	crtdgs.	-	-	0	-		-		-		-	
077/O	INK CARTRIDGE EPSON IET 014	1,015.00	crtdgs.	-	-	0	-		-		-		-	
077/P	INK CARTRIDGE FX 1170	935.00	crtdgs.	-	-	0	-		-		-		-	
077/Q	INK CARTRIDGE Hp # 27, Black	1,320.00	crtdgs.	21	27,720.00	7	9,240.00	7	9,240.00	7	9,240.00		-	
077/R	INK CARTRIDGE Hp # 28, Colored	1,485.00	crtdgs.	6	8,910.00	2	2,970.00	2	2,970.00	2	2,970.00		-	
077/S	INK CARTRIDGE Hp # 15, Black	1,400.00	crtdgs.	-	-	0	-		-		-		-	
077/T	INK CARTRIDGE Hp # 17, Colored	1,800.00	crtdgs.	-	-	0	-		-		-		-	
077/U	INK CARTRIDGE Microline 721	1,760.00	crtdgs.	-	-	0	-		-		-		-	
077/V	INK CARTRIDGE Hp # 21, Black	1,200.00	crtdgs.	51	61,200.00	15	18,000.00	18	21,600.00	18	21,600.00		-	
077/W	INK CARTRIDGE Hp # 22, Colored	1,500.00	crtdgs.	40	60,000.00	14	21,000.00	13	19,500.00	13	19,500.00		-	
077/X	INKJET PAPER alkjoys	1,400.00	rms.	-	-	0	-		-		-		-	
077/Y	INK CARTRIDGE CANON PG 40 (BLACK)	1,372.00	crtdgs.	-	-	0	-		-		-		-	
077/Z	INK CARTRIDGE CANON CL 41 (COLORED)	1,687.00	crtdgs.	1	1,687.00	1	1,687.00		-		-		-	
078/A	INSECTICIDE, Baygon (Blue), Water Based (Big)	330.00	btls.	37	12,210.00	17	5,610.00	10	3,300.00	10	3,300.00		-	
078/B	KANEBO	550.00	pcs.	8	4,400.00	6	3,300.00	1	550.00	1	550.00		-	
079	LEAD for mechanical pencil .5 steadler	35.00	tubes	21	735.00	5	175.00	8	280.00	8	280.00		-	
080/A	LINEN BOARD 8 1/2" x 11"	115.50	rms.	-	-	0	-		-		-		-	
080/B	LINEN PAPER LONG	4.00	pcs.	161	644.00	121	484.00	20	80.00	20	80.00		-	
081	LIQUID FLOORWAX Pronto, Red & White	250.00	btls.	27	6,750.00	7	1,750.00	10	2,500.00	10	2,500.00		-	
081/A	LIQUID SOAP	170.00	btls.	-	-	0	-		-		-		-	
082	LOOSELEAF FOLDER	25.00	pcs.	-	-	0	-		-		-		-	
082/A	LONGNOSE (Big)	200.00	pcs.	-	-	0	-		-		-		-	
083/A	MAGAZINE FILE Medium size	22.85	pcs.	-	-	0	-		-		-		-	
083/B	MAGAZINE FILE Small size	24.25	pcs.	-	-	0	-		-		-		-	

083/C	MAGAZINE FILE Large size	34.80	pcs.	-	-	0	-		-		-			-	
083/D	MAGAZINE RACK Large size	45.00	pcs.	-	-	0	-		-		-			-	
084	MANILA PAPER	7.00	pcs.	140	980.00	40	280.00	50	350.00	50	350.00			-	
085	MAP PINS Round head, asstd. Color	32.00	bxs.	12	384.00	4	128.00	4	128.00	4	128.00			-	
086	MARKER stabilo, asstd. Color (Boss)	38.00	pcs.	161	6,118.00	69	2,622.00	46	1,748.00	46	1,748.00			-	
087	MARKING PEN for transparency film	100.00	pcs.	3	300.00	3	300.00		-		-			-	
88	MARKING PEN Pentel Pen,Black,Pilot (Broad)	39.00	pcs.	17	663.00	13	507.00	2	78.00	2	78.00			-	
088/A	MARKING PEN Pentel pen Black, Pilot	39.00	pcs.	312	12,168.00	94	3,666.00	109	4,251.00	109	4,251.00			-	
088/B	MARKING PEN Pentel pen Blue, Pilot	39.00	pcs.	55	2,145.00	21	819.00	17	663.00	17	663.00			-	
088/Bi	MARKING PEN Pentel pen Blue,Pilot (Broad)	39.00	pcs.	2	78.00	2	78.00		-		-			-	
088/C	MARKING PEN Pentel pen Red, Pilot	39.00	pcs.	33	1,287.00	11	429.00	11	429.00	11	429.00			-	
088/Ci	MARKING PEN,Pentel pen Red,Pilot (Broad)	39.00	pcs.	-	-	0	-		-		-			-	
088/D	MARSMATIC 0.3 (Steadler)	800.00	pc.	-	-	0	-		-		-			-	
089/A	MOROCCO CARTOLINA asstd. Color	18.00	pcs.	-	-	0	-		-		-			-	
089/B	MOROCCO CARTOLINA BLUE	18.00	pcs.	-	-	0	-		-		-			-	
089/C	MECHANICAL PENCIL (.5 STEADLER)	150.00	pcs.	-	-	0	-		-		-			-	
090	METAL POLISH	93.50	btls.	4	374.00	2	187.00	1	93.50	1	93.50			-	
091	METRIC SCALE 1:75	480.00	pcs.	-	-	0	-		-		-			-	
091/A	METER (Power Tape)	150.00	pcs.	-	-	0	-		-		-			-	
092	MIGHTY BOND	60.00	pcs.	26	1,560.00	14	840.00	6	360.00	6	360.00			-	
093	MINI-VACUUM for cleaning of CPU	2,250.00	pcs.	1	2,250.00	1	2,250.00		-		-			-	
094/A	MONITOR FILTER for 17" monitor, glass	396.00	pcs.	-	-	0	-		-		-			-	
094/B	MONITOR FILTER for 14" monitor, glass	341.00	pcs.	-	-	0	-		-		-			-	
095/A	MOPHANDLE screw type	150.00	pcs.	18	2,700.00	6	900.00	6	900.00	6	900.00			-	
095/B	MOPHANDLE (PLASTIC)	100.00	pcs.	10	1,000.00	4	400.00	3	300.00	3	300.00			-	
096/A	MOPHEAD rayon	60.00	pcs.	29	1,740.00	11	660.00	9	540.00	9	540.00			-	
096/B	MOPHEAD cotton	55.00	pcs.	19	1,045.00	7	385.00	6	330.00	6	330.00			-	
096/C	MOP WRINGER	2,500.00	pc.	-	-	0	-		-		-			-	
096	MOUSE (OPTICAL) USB type	480.00	pcs.	17	8,160.00	9	4,320.00	4	1,920.00	4	1,920.00			-	
096A	MOUSE PAD	70.00	pcs.	12	840.00	8	560.00	2	140.00	2	140.00			-	
097	MULTI-PURPOSE CLEANER	78.00	btls.	14	1,092.00	8	624.00	3	234.00	3	234.00			-	
098	MURIATIC ACID (Apollo brand)	375.00	gals.	15	5,625.00	5	1,875.00	5	1,875.00	5	1,875.00			-	
099	MULTI- TRAY, 5 layers	845.00	pcs.	1	845.00	1	845.00		-		-			-	
100/A	NOTE PAD for stenographer's	28.00	bks.	1	28.00	1	28.00		-		-			-	
100/B	NOTE PAD 3" x 4"	37.50	bks.	22	825.00	8	300.00	7	262.50	7	262.50			-	

100/C	NOTE PAD 3" x 3"	28.50	bks.	23	655.50	21	598.50	1	28.50	1	28.50			-	
101	OIL multi purpose	80.00	btls.	4	320.00	2	160.00	1	80.00	1	80.00			-	
102/A	OKI RIBBON 520-521	150.00	pcs.	-	-	0	-		-		-			-	
102/B	OKI RIBBON 320	250.00	pcs.	36	9,000.00	10	2,500.00	13	3,250.00	13	3,250.00			-	
102/C	OKI RIBBON 791	250.00	pcs.	36	9,000.00	10	2,500.00	13	3,250.00	13	3,250.00			-	
102/D	OKI RIBBON REFILL	60.00	pcs.	-	-	0	-		-		-			-	
102/E	OKI DATAML321	150.00	pcs.	-	-	0	-		-		-			-	
102/F	PRINTER RIBBON OKI MICROLINE 721	150.00	pcs.	-	-	0	-		-		-			-	
102/G	PRINTER RIBBON OKI MICROLINE 521	140.00	pcs.	-	-	0	-		-		-			-	
103	OSLO PAPER	180.00	rms.	14	2,520.00	8	1,440.00	3	540.00	3	540.00			-	
104/A	PAPER bond, Short, Pilot Subs. 20	240.00	rms.	447	107,280.00	185	44,400.00	131	31,440.00	131	31,440.00			-	
104/B	PAPER bond, Long, Pilot Subs. 20	265.00	rms.	381	100,965.00	145	38,425.00	118	31,270.00	118	31,270.00			-	
104/BI	PAPER bond, A4, Pilot Subs. 20	230.00	rms.	22	5,060.00	4	920.00	9	2,070.00	9	2,070.00			-	
104/B2	PAPER bond, A3, Pilot Subs. 24 size 11.75 x 16.50	400.00	rms.	4	1,600.00	2	800.00	1	400.00	1	400.00			-	
104/C	PAPER bond, Short, Newsprint	100.00	rms.	9	900.00	3	300.00	3	300.00	3	300.00			-	
104/D	PAPER bond, Long, Newsprint	120.00	rms.	9	1,080.00	5	600.00	2	240.00	2	240.00			-	
104/E	AVIA Colored optix paper short	320.00	packs	4	1,280.00	0	-	2	640.00	2	640.00			-	
104/F	book paper METRO subs. 20 LONG	280.00	rms.	93	26,040.00	39	10,920.00	27	7,560.00	27	7,560.00			-	
104/Fi	book paper METRO subs. 20 SHORT	200.00	rms.	105	21,000.00	41	8,200.00	32	6,400.00	32	6,400.00			-	
104/G	PAPER mimeo, whitewove, legal size	165.00	rms.	51	8,415.00	17	2,805.00	17	2,805.00	17	2,805.00			-	
104/H	PAPER mimeo, whitewove, short size	145.00	rms.	38	5,510.00	14	2,030.00	12	1,740.00	12	1,740.00			-	
104/L	PAPER multi copy, short size, PAPER ONE brand	300.00	rms.	190	57,000.00	88	26,400.00	51	15,300.00	51	15,300.00			-	
104/M	PAPER multi copy, legal size, PAPER ONE brand	320.00	rms.	122	39,040.00	64	20,480.00	29	9,280.00	29	9,280.00			-	
104/N	PAPER onionskin, superfine, short	130.00	rms.	-	-	0	-		-		-			-	
104/O	PAPER onionskin, superfine, long	200.00	rms.	5	1,000.00	1	200.00	2	400.00	2	400.00			-	
104/P	PAPER ruled pad, 100 sheets (yellow pad)	45.00	pds.	100	4,500.00	40	1,800.00	30	1,350.00	30	1,350.00			-	
104/Q	PAPER, Metallic Linen	500.00	rms.	2	1,000.00	2	1,000.00		-		-			-	
105/A	PAPER CLIP small, colored	15.00	bxs.	197	2,955.00	83	1,245.00	57	855.00	57	855.00			-	
105/B	PAPER CLIP big, colored	26.00	bxs.	141	3,666.00	61	1,586.00	40	1,040.00	40	1,040.00			-	
106/A	PAPER FASTENER metal	42.00	bxs.	3	126.00	3	126.00		-		-			-	
106/B	PAPER FASTENER colored	35.00	bxs.	162	5,670.00	58	2,030.00	52	1,820.00	52	1,820.00			-	
106/C	PAPER FASTENER EXTRA LONG colored	75.00	bxs.	48	3,600.00	14	1,050.00	17	1,275.00	17	1,275.00			-	
107	PAPER SHREDDER	7,774.00	pcs.	-	-	0	-		-		-			-	
108	PARCHMENT PAPER / pack	35.00	packs	18	630.00	14	490.00	2	70.00	2	70.00			-	
109/A	PARKER INK Quink	70.00	btls.	-	-	0	-		-		-			-	

109/B	PARKER SIGN PEN REFILL (fine)	150.00	pcs.	-	-	0	-		-		-		-	
110/A	PASTE FLOORWAX Natural, 2kg./ can	500.00	cans	-	-	0	-		-		-		-	
110/B	PASTE FLOORWAX Red, 2 kg./ can	72.00	cans	5	360.00	5	360.00		-		-		-	
110	PAPER CUTTER, size 12x16" (JOY brand)	1,200.00	pcs.	1	1,200.00	1	1,200.00		-		-		-	
111	PASTE redstone	32.00	btls.	86	2,752.00	58	1,856.00	14	448.00	14	448.00		-	
112/A	PENCIL mongol 2	8.00	pcs.	1,152	9,216.00	470	3,760.00	341	2,728.00	341	2,728.00		-	
112/B	PENCIL mechanical, 0.5mm lead, rotring brand	200.00	tubes	-	-	0	-		-		-		-	
112/C	PENCIL Technical .3 (Steadler)	150.00	pcs.	-	-	0	-		-		-		-	
113	PHOTO ALBUM	297.00	pcs.	6	1,782.00	2	594.00	2	594.00	2	594.00		-	
113/B	PHOTO PAPER 180 GSM	150.00	packs	21	3,150.00	9	1,350.00	6	900.00	6	900.00		-	
114	PLASTIC COVER 0.065 MM-1.2 M	30.00	yrds.	131	3,930.00	65	1,950.00	33	990.00	33	990.00		-	
115	PLASTIC JACKETS	60.00	pcs.	4	240.00	4	240.00		-		-		-	
116/A	PLASTIC WASTE CAN W/ COVER small, asstd. Color	100.00	pcs.	14	1,400.00	8	800.00	3	300.00	3	300.00		-	
116/Ai	POLISHING PAD	475.00	pcs.	3	1,425.00	3	1,425.00		-		-		-	
116/B	PLASTIC WASTE CAN W/ COVER big, asstd. Color	150.00	pcs.	15	2,250.00	1	150.00	7	1,050.00	7	1,050.00		-	
117/A	PRINTER RIBBON Epson RN8750 LX-300	250.00	crt dgs.	87	21,750.00	33	8,250.00	27	6,750.00	27	6,750.00		-	
117/B	PRINTER RIBBON Epson RN 8755	260.00	crt dgs.	-	-	0	-		-		-		-	
117/C	PRINTER RIBBON Epson RN7754	310.00	crt dgs.	-	-	0	-		-		-		-	
117/D	PRINTER RIBBON Epson RN SO15083/ SO15086	637.00	crt dgs.	-	-	0	-		-		-		-	
117/E	PRINTER RIBBON Epson RN N273 BK	570.00	crt dgs.	-	-	0	-		-		-		-	
117/F	PRINTER RIBBON Epson RN SO 15337 ABS 15A	700.00	crt dgs.	-	-	0	-		-		-		-	
117/G	PRINTER RIBBON Refill	70.00	pcs.	2	140.00	2	140.00		-		-		-	
118	PUNCHER heavy duty, UK brand	320.00	pcs.	11	3,520.00	9	2,880.00	1	320.00	1	320.00		-	
119	PUSH PINS hammer head type	29.00	bxs.	55	1,595.00	25	725.00	15	435.00	15	435.00		-	
120	RADIO CASSETTE RECORDER single cassette ( AM/FM)	2,300.00	UNIT	2	4,600.00	2	4,600.00		-		-		-	
121	RAGS cotton	45.00	kls.	144	6,480.00	58	2,610.00	43	1,935.00	43	1,935.00		-	
122	RAINBOW PAD	40.00	pds.	58	2,320.00	22	880.00	18	720.00	18	720.00		-	
123/A	RECORD BOOK 300 pgs.	70.00	bks.	184	12,880.00	74	5,180.00	55	3,850.00	55	3,850.00		-	
123/B	RECORD BOOK 500 pgs.	90.00	bks.	191	17,190.00	77	6,930.00	57	5,130.00	57	5,130.00		-	
123/C	RECORD BOOK 150 pgs.	50.00	bks.	96	4,800.00	40	2,000.00	28	1,400.00	28	1,400.00		-	
123/D	RECORD BOOK 100 pgs.	50.00	bks.	13	650.00	9	450.00	2	100.00	2	100.00		-	
123/E	OFFICIAL RECORD BOOK	150.00	bks.	-	-	0	-		-		-		-	
123/F	RECORD BOOK (SPEEDWAY BRAND) 140MMX215MM	70.00	bks.	-	-	0	-		-		-		-	
123/G	RECORD BOOK 500 PAGES (CLOTH BOUND)	200.00	bks.	2	400.00	2	400.00		-		-		-	
124	RIBBON nylon, for manual typewriter	27.00	pcs.	31	837.00	13	351.00	9	243.00	9	243.00		-	

124/A	RING BINDER 1/2"X 44"	32.00	pcs.	30	960.00	10	320.00	10	320.00	10	320.00			-	
124/B	RING BINDER 3/4"X 44"	36.00	pcs.	30	1,080.00	10	360.00	10	360.00	10	360.00			-	
124/C	RING BINDER 1" X 44"	40.00	pcs.	30	1,200.00	10	400.00	10	400.00	10	400.00			-	
124/D	RING BINDER 1.5"X 44"	42.00	pcs.	26	1,092.00	6	252.00	10	420.00	10	420.00			-	
125/A	RUBBER BAND #18, 400gms/ box	125.00	bxs.	20	2,500.00	20	2,500.00		-		-			-	
125/B	RUBBER BAND BIG	125.00	bxs.	70	8,750.00	4	500.00	33	4,125.00	33	4,125.00			-	
126	RUBBER CUTTING MAT	451.00	pcs.	-	-	0	-		-		-			-	
127	RUBBER ERASER, Steadler (big)	25.00	pcs.	31	775.00	17	425.00	7	175.00	7	175.00			-	
128/A	RULER 1 meter	385.00	pcs.	-	-	0	-		-		-			-	
128/B	RULER 24 inches	80.00	pcs.	2	160.00	0	-	1	80.00	1	80.00			-	
128/C	RULER metal	87.00	pcs.	5	435.00	1	87.00	2	174.00	2	174.00			-	
128/C	RULER 12 inches, orion	32.00	pcs.	84	2,688.00	40	1,280.00	22	704.00	22	704.00			-	
128/D	RULER 18 inches, orion	55.00	pcs.	4	220.00	2	110.00	1	55.00	1	55.00			-	
128/E	RUST AND SCALE REMOVER	1,450.00	box	-	-	0	-		-		-			-	
129	SCALPEN W/ BLADE	231.00	pcs.	-	-	0	-		-		-			-	
130/A	SCISSORS 17.8 cm, 7", PMP brand	40.00	pcs.	-	-	0	-		-		-			-	
130/B	SCISSOR BIG	40.00	pcs.	72	2,880.00	32	1,280.00	20	800.00	20	800.00			-	
130/C	SCISSOR 4"	80.00	pcs.	3	240.00	3	240.00		-		-			-	
131/A	SCOTCH BRITE W/ FOAM dura brite	30.00	pcs.	67	2,010.00	41	1,230.00	13	390.00	13	390.00			-	
131/B	SCOTCH BRITE ORDINARY	30.00	pcs.	36	1,080.00	12	360.00	12	360.00	12	360.00			-	
132	SCOURING PAD 5 pcs./ pack	170.00	packs	19	3,230.00	5	850.00	7	1,190.00	7	1,190.00			-	
132/A	SCRUBBING PAD 16"	475.00	pcs.	-	-	0	-		-		-			-	
133	SHARPENER single cutterhead	250.00	pcs.	13	3,250.00	7	1,750.00	3	750.00	3	750.00			-	
134/Ai	SIGN PEN Black, pilot .10	60.00	pcs.	206	12,360.00	122	7,320.00	42	2,520.00	42	2,520.00			-	
134/Aii	SIGN PEN Black, pilot .7	60.00	pcs.	223	13,380.00	15	900.00	104	6,240.00	104	6,240.00			-	
134/Aiii	SIGN PEN Black, pilot 1.0	145.00	pcs.	35	5,075.00	25	3,625.00	5	725.00	5	725.00			-	
134/B	SIGN PEN Blue, pilot	60.00	pcs.	85	5,100.00	15	900.00	35	2,100.00	35	2,100.00			-	
134/C	SIGN PEN Green, pilot	60.00	pcs.	11	660.00	1	60.00	5	300.00	5	300.00			-	
134/D	SIGN PEN Red, pilot	60.00	pcs.	24	1,440.00	24	1,440.00		-		-			-	
134/E	SIGN PEN MY GEL, black	50.00	pcs.	129	6,450.00	65	3,250.00	32	1,600.00	32	1,600.00			-	
134/F	SIGN PEN MY GEL, blue	50.00	pcs.	71	3,550.00	17	850.00	27	1,350.00	27	1,350.00			-	
134/G	SIGN PEN DONG A	50.00	pcs.	-	-	0	-		-		-			-	
134/Gi	SIGN PEN, ENERGEL 0.5 mm ball	65.00	pcs.	24	1,560.00	0	-	12	780.00	12	780.00			-	
134/H	SQUALA (ALLOY,Small)	200.00	pcs.	-	-	0	-		-		-			-	
135/A	STAMP PAD, small	40.00	pcs.	2	80.00	2	80.00		-		-			-	

135/B	STAMP PAD, big	50.00	pcs.	25	1,250.00	11	550.00	7	350.00	7	350.00			-	
136/A	STAMP PAD INK violet/, big	30.00	btls.	18	540.00	8	240.00	5	150.00	5	150.00			-	
136/B	STAMP PAD INK green/big	30.00	btls.	-	-	0	-		-		-			-	
136/C	STAMP PAD INK black	120.00	btls.	2	240.00	2	240.00		-		-			-	
137	STAPLE REMOVER	18.00	pcs.	28	504.00	12	216.00	8	144.00	8	144.00			-	
138/A	STAPLE WIRE #10 Prince	30.00	bxs.	2	60.00	2	60.00		-		-			-	
138/B	STAPLE WIRE #35 Maxell	38.00	bxs.	364	13,832.00	142	5,396.00	111	4,218.00	111	4,218.00			-	
139/A	STAPLER # 35 MAX Ad. 50/50R (w/ remover)	300.00	pcs.	99	29,700.00	55	16,500.00	22	6,600.00	22	6,600.00			-	
139/B	STAPLER #10	264.00	pcs.	1	264.00	1	264.00		-		-			-	
139/C	STAPLER Swingline (Heavy Duty)	400.00	pcs.	2	800.00	0	-	1	400.00	1	400.00			-	
139/D	STICK-ON-PAD (3X3)	21.00	pds.	23	483.00	9	189.00	7	147.00	7	147.00			-	
139/E	STICK-ON-PAD (5"X3")	55.00	pds.	6	330.00	2	110.00	2	110.00	2	110.00			-	
139/F	STICK WELL (RED)	200.00	btls.	-	-	0	-		-		-			-	
139/F	STICKER PAPER, (A4 SIZE, 80 GSM, ASSORTED COLOR)	150.00	packs	10	1,500.00	0	-	5	750.00	5	750.00			-	
140/A	STARTER 4-40 watts for fluorescent tube	15.00	pcs.	-	-	0	-		-		-			-	
140/B	FLUORESCENT LIGHTNING FIXTURE, 1 X 40 W	400.00	sets	4	1,600.00	0	-	2	800.00	2	800.00			-	
140/C	FLUORESCENT LIGHTNING FIXTURE, 1 X 20 W	250.00	sets	6	1,500.00	0	-	3	750.00	3	750.00			-	
140/D	COMPACT FLUORESCENT LIGHT, 18 WATTS	150.00	pcs.	-	-	0	-		-		-			-	
141	STENCIL electronic 25 sheets/ quire	520.00	pcs.	-	-	0	-		-		-			-	
142/A	STENCIL INK for Roneo Machine	254.80	pcs.	-	-	0	-		-		-			-	
142/B	STENCIL INK #217 Gestetner brand	360.40	pcs.	-	-	0	-		-		-			-	
143	STENCIL PAPER ordinary, 25 sheets/ quire	411.85	pcs.	1	411.85	1	411.85		-		-			-	
144	SURGE PROTECTOR 6-gang outlet, heavy duty	462.70	pcs.	4	1,850.80	2	925.40	1	462.70	1	462.70			-	
144/A	SURGICAL GLOVES	150.00	bxs.	1	150.00	1	150.00		-		-			-	
145	TAPE ADDING MACHINE (2-1/4") width	40.00	rolls	25	1,000.00	15	600.00	5	200.00	5	200.00			-	
146/A	TAPE CLOTH 1" (RED)	200.00	rolls	-	-	0	-		-		-			-	
146/B	TAPE CLOTH 2" (RED)	230.00	rolls	9	2,070.00	7	1,610.00	1	230.00	1	230.00			-	
147	TAPE DISPENSER heavy duty (1")	120.00	pcs.	12	1,440.00	6	720.00	3	360.00	3	360.00			-	
148	TAPE DOUBLE ADHESIVE 1"	36.00	rolls	51	1,836.00	21	756.00	15	540.00	15	540.00			-	
149/A	TAPE MASKING 2"	30.00	rolls	143	4,290.00	59	1,770.00	42	1,260.00	42	1,260.00			-	
149/B	TAPE MASKING 1"	22.00	rolls	61	1,342.00	19	418.00	21	462.00	21	462.00			-	
149/C	TAPE MASKING .5"	30.00	rolls	12	360.00	4	120.00	4	120.00	4	120.00			-	
150	TAPE PACKAGING 2"	35.00	rolls	47	1,645.00	19	665.00	14	490.00	14	490.00			-	
150/A	TAPE PACKAGING 4"NYLON	50.00	rolls	-	-	0	-		-		-			-	
151	TAPE RUBBER 1/2"	167.00	rolls	2	334.00	2	334.00		-		-			-	

152/A	TAPE TRANSPARENT/ SCOTCH 1"	25.00	rolls	219	5,475.00	91	2,275.00	64	1,600.00	64	1,600.00			-	
152/B	TAPE TRANSPARENT/ SCOTCH 2"	35.00	rolls	94	3,290.00	38	1,330.00	28	980.00	28	980.00			-	
152/C	TAPE TRANSPARENT/ SCOTCH .5"	12.00	rolls	21	252.00	7	84.00	7	84.00	7	84.00			-	
153	TAPE VENYL 2 "	81.00	rolls	1	81.00	1	81.00		-		-			-	
154/A	THERMAL PAPER 210mm x 30m	70.00	rolls	23	1,610.00	5	350.00	9	630.00	9	630.00			-	
154/B	THERMAL PAPER 216mm x 30m	87.25	rolls	147	12,825.75	67	5,845.75	40	3,490.00	40	3,490.00			-	
155/A	TECHNICAL PEN INK, Steadler	35.00	btls.	1	35.00	1	35.00		-		-			-	
155/B	THUMB TACKS	38.50	bxes.	19	731.50	11	423.50	4	154.00	4	154.00			-	
156	TOILET DUCK	160.00	btls.	26	4,160.00	14	2,240.00	6	960.00	6	960.00			-	
157	TOILET BRUSH	85.00	pcs.	55	4,675.00	33	2,805.00	11	935.00	11	935.00			-	
158	TOILET DEODORANT CAKE, with case, albatros	36.00	pcs.	104	3,744.00	46	1,656.00	29	1,044.00	29	1,044.00			-	
159	TOILET TISSUE 12 rolls/ package, twin ply	15.00	rolls	24	360.00	0	-	12	180.00	12	180.00			-	
160/A	TONER CARTRIDGE Hp no. C3906A/F, black	2,788.25	crt dgs.	-	-	0	-		-		-			-	
160/B	TONER CARTRIDGE Hp no. C3903A/F, black	3,702.40	crt dgs.	-	-	0	-		-		-			-	
160/C	TONER CARTRIDGE Hp no. C4092A, black	2,798.65	crt dgs.	-	-	0	-		-		-			-	
160/D	TONER CARTRIDGE Hp no. C4096A, black	4,696.65	crt dgs.	-	-	0	-		-		-			-	
160/E	TONER CARTRIDGE Hp no. C3909A, black	8,505.15	crt dgs.	-	-	0	-		-		-			-	
160/F	TONER CARTRIDGE Hp no. C7115A, original	2,885.00	crt dgs.	-	-	0	-		-		-			-	
160/G	TONER CARTRIDGE Hp no. 92298A, original	4,503.20	crt dgs.	-	-	0	-		-		-			-	
160/H	TONER CARTRIDGE Hp no. C4127X, original, black	6,098.60	crt dgs.	-	-	0	-		-		-			-	
160/I	TONER CARTRIDGE Hp no. C4182X, original	9,086.50	crt dgs.	-	-	0	-		-		-			-	
160/J	TONER CARTRIDGE Canon no. EPE98A, black	4,248.40	crt dgs.	-	-	0	-		-		-			-	
160/K	TONER CARTRIDGE Lexmark no. 1382920, black	7,992.40	crt dgs.	-	-	0	-		-		-			-	
161/A	TRACING PAPER 50/60 grms.	950.00	pcs.	-	-	0	-		-		-			-	
161/B	TRACING PAPER 60/65 Gateway	1,012.00	pcs.	-	-	0	-		-		-			-	
162/A	TRANSPARENCY FILM for colored presentations, short, universal, 50s/ box	746.75	bxes.	-	-	0	-		-		-			-	
162/B	TRANSPARENCY FILM for OHP/PPC, short, 100s/ box	166.40	bxes.	-	-	0	-		-		-			-	
163	TRASHBAG plastic, black, 10'S LARGE	120.00	packs	177	21,240.00	83	9,960.00	47	5,640.00	47	5,640.00			-	
163/A	TRASHBAG plastic, black, 10's MEDIUM	400.00	packs	20	8,000.00	0	-	10	4,000.00	10	4,000.00			-	
163/A	TRASHBAG plastic, black, 10's SMALL	175.00	packs	3	525.00	3	525.00		-		-			-	
164	TWINE plastic, 1 kl./ roll	94.00	rolls	4	376.00	0	-	2	188.00	2	188.00			-	
165	VIDEO CASSETTE TAPE	74.00	pcs.	-	-	0	-		-		-			-	
166/A	WASTE BASKET wire mesh, asstd. Color	150.00	pcs.	2	300.00	2	300.00		-		-			-	
166/B	WASTE BASKET plastic, W/ COVER JUMBO	185.00	pcs.	7	1,295.00	5	925.00	1	185.00	1	185.00			-	
166/C	WEB CAM	450.00	pcs.	2	900.00	2	900.00		-		-			-	

167/A	WHITE BOARD (SMALL)	1,000.00	pcs.	-	-	0	-		-		-		-	
167/B	WHITE BOARD (4" X 8") (BIG)	4,500.00	pcs.	1	4,500.00	1	4,500.00		-		-		-	
167/C	WHITE BOARD (4" X 8") (BIG) w/ Stand	3,000.00	pcs.	5	15,000.00	3	9,000.00	1	3,000.00	1	3,000.00		-	
168/A	WHITEBOARD MARKING PEN black, Pilot	45.00	pcs.	167	7,515.00	71	3,195.00	48	2,160.00	48	2,160.00		-	
168/B	WHITEBOARD MARKING PEN blue, Pilot	45.00	pcs.	43	1,935.00	17	765.00	13	585.00	13	585.00		-	
168/C	WHITEBOARD MARKING PEN red, Pilot	45.00	pcs.	31	1,395.00	13	585.00	9	405.00	9	405.00		-	
169	WOOD BRUSH	36.00	pcs.	4	144.00	0	-	2	72.00	2	72.00		-	
170	WRAPPING PAPER kraft, 65gsm, approx. 40m	200.00	rolls	1	200.00	1	200.00		-		-		-	
171	ZONROX 1 gal.	170.00	gals.	56	9,520.00	28	4,760.00	14	2,380.00	14	2,380.00		-	
172/A	USB Flash Drive 2GB	650.00	pcs.	2	1,300.00	2	1,300.00		-		-		-	
172/B	USB Flash Drive 1GB	650.00	pcs.	-	-	0	-		-		-		-	
172/C	USB Flash Drive 4GB	800.00	pcs.	1	800.00	1	800.00		-		-		-	
172/D	USB Flash Drive 8GB	850.00	pcs.	35	29,750.00	19	16,150.00	8	6,800.00	8	6,800.00		-	
172/E	USB Flash Drive 16GB	2,400.00	pcs.	-	-	0	-		-		-		-	
173/A	INK CARTRIDGE EPSON T0751	400.00	pcs.	-	-	0	-		-		-		-	
173/B	INK CARTRIDGE EPSON T0752	400.00	pcs.	-	-	0	-		-		-		-	
173/C	INK CARTRIDGE EPSON T0753	400.00	pcs.	-	-	0	-		-		-		-	
173/D	INK CARTRIDGE EPSON T0754	400.00	pcs.	-	-	0	-		-		-		-	
173/E	INK CARTRIDGE (Black) EPSON C45	1,400.00	pcs.	-	-	0	-		-		-		-	
173/F	INK CARTRIDGE (Colored) EPSON C45	1,800.00	pcs.	-	-	0	-		-		-		-	
174/A	BALLPEN REYNOLD (BLACK)	12.00	pcs.	29	348.00	29	348.00		-		-		-	
174/B	BALLPEN REYNOLD (BLUE)	12.00	pcs.	-	-	0	-		-		-		-	
174/C	BALLPEN REYNOLD (RED)	12.00	pcs.	1	12.00	1	12.00		-		-		-	
175	Mop head & handle (Scotchbrite brand)	250.00	pcs.	17	4,250.00	5	1,250.00	6	1,500.00	6	1,500.00		-	
176	MICRO CASSETTE TAPE (Sony)	69.00	pcs.	-	-	0	-		-		-		-	
177	FIZZ STANDARD .5 RETRACTABLE (BLACK)	68.00	pcs.	18	1,224.00	18	1,224.00		-		-		-	
177/B	SIGN PEN .7 BLACK RETRACTABLE PILOT G2-07	76.00	pcs.	40	3,040.00	40	3,040.00		-		-		-	
178/A	JET INK # 21 (BLACK) HP D2460	1,200.00	pcs.	-	-	0	-		-		-		-	
178/B	JET INK # 21 (COLORED) HP D2460	1,500.00	pcs.	-	-	0	-		-		-		-	
178/C	JET INK # 27	1,950.00	pcs.	-	-	0	-		-		-		-	
178/D	JET INK # 28	1,500.00	pcs.	-	-	0	-		-		-		-	
179/A	JET INK # T0621 EPSON CX3700	500.00	pcs.	-	-	0	-		-		-		-	
179/B	JET INK # T0631 EPSON CX3700	500.00	pcs.	-	-	0	-		-		-		-	
179/C	JET INK # T0632 EPSON CX3701	500.00	pcs.	-	-	0	-		-		-		-	
179/D	JET INK # T0633 EPSON CX3702	500.00	pcs.	-	-	0	-		-		-		-	



179/E	JET INK # T0634 EPSON CX3703	500.00	pcs.	-	-	0	-		-		-		-	
180/A	INK CARTRIDGE HP 900 (BLACK)	600.00	pcs.	-	-	0	-		-		-		-	
180/B	INK CARTRIDGE HP 900 (COLORED)	700.00	pcs.	-	-	0	-		-		-		-	
181/A	INK CARTRIDGE HP 4110 (BLACK) 56A	1,400.00	pcs.	-	-	0	-		-		-		-	
181/Ai	INK CARTRIDGE HP 56	1,230.00	pcs.	-	-	0	-		-		-		-	
181/B	INK CARTRIDGE HP 4110 (COLORED) 28A	1,800.00	pcs.	-	-	0	-		-		-		-	
182/A	FOLDER TAG BOARD LONG	6.80	pcs.	-	-	0	-		-		-		-	
182/B	FOLDER TAG BOARD SHORT	5.80	pcs.	-	-	0	-		-		-		-	
183	TABLE CLEANER (PLEDGE)	245.00	btls.	-	-	0	-		-		-		-	
184/A	PAPER BOARD (LINEN)	50.00	pcs.	-	-	0	-		-		-		-	
184/B	PAPER BOARD (CREAM)	50.00	pcs.	-	-	0	-		-		-		-	
185	INK CARTRIDGE NO: 9351A	1,800.00	pcs.	-	-	0	-		-		-		-	
186	SYRO 1 WHOLE	100.00	pcs.	-	-	0	-		-		-		-	
187	NOTEBOOK 50 LEAVES	18.00	pcs.	35	630.00	35	630.00		-		-		-	
188	TAG DOOR MAT (CLOTH)	75.00	pcs.	-	-	0	-		-		-		-	
189/A	TRIANGLE 14" X 35 CM.	499.00	pcs.	-	-	0	-		-		-		-	
189/B	TRIANGLE 45'	499.00	pcs.	-	-	0	-		-		-		-	
189/C	TRIANGLE (14" 45 X 45 ) ORIONS BRAND	500.00	pcs.	-	-	0	-		-		-		-	
189/D	TRIANGLE (10" 45 X 45 ) ORIONS BRAND	500.00	pcs.	-	-	0	-		-		-		-	
189/E	THERMAL PAPER,QUEUING TICKET,size 78mm	200.00	rolls	3	600.00	3	600.00		-		-		-	
190	ILLUSTRATION BOARD 1/4 SIZE	18.00	pcs.	18	324.00	8	144.00	5	90.00	5	90.00		-	
191	CARBON PAPER long (Club Int. Black)	650.00	bxs.	-	-	0	-		-		-		-	
192	BALLPEN Faber Castell (Black)	15.00	pcs.	-	-	0	-		-		-		-	
193	STENO NOTEBOOK	50.00	pcs.	22	1,100.00	10	500.00	6	300.00	6	300.00		-	
194	SCRUBING PAD (SCOTCHBRITE)	30.00	pcs.	3	90.00	3	90.00		-		-		-	
195	PLEDGE	320.00	btls.	16	5,120.00	16	5,120.00		-		-		-	
196/A	INK EPSON STYLUS CX5300(TO321blk, TO422cyan, TO423magenta, TO424ylw)	9,999.00	sets	-	-	0	-		-		-		-	
196/B	INK EPSON STYLUS T10	700.00	sets	-	-	0	-		-		-		-	
196/C	INK EPSON STYLUS T13 BLACK	700.00	pcs.	10	7,000.00	6	4,200.00	2	1,400.00	2	1,400.00		-	
196/D	INK EPSON STYLUS T13 CYAN	700.00	pcs.	6	4,200.00	4	2,800.00	1	700.00	1	700.00		-	
196/E	INK EPSON STYLUS T13 YELLOW	700.00	pcs.	6	4,200.00	4	2,800.00	1	700.00	1	700.00		-	
196/F	INK EPSON STYLUS T13 MAGENTA	700.00	pcs.	6	4,200.00	4	2,800.00	1	700.00	1	700.00		-	
197	COLORING PEN	500.00	packs	6	3,000.00	4	2,000.00	1	500.00	1	500.00		-	
198	PENCIL (Steadler 4B)	250.00	pcs.	5	1,250.00	3	750.00	1	250.00	1	250.00		-	
199	SIGN PEN INK (Steadler) 22 ml	25.00	pcs.	4	100.00	4	100.00		-		-		-	

200	SMALL CUTTER (Tajina LC-302)	150.00	pcs.	-	-	0	-		-		-		-	
201	SCISSOR (JOY Heavy Duty)	150.00	pcs.	15	2,250.00	15	2,250.00		-		-		-	
202	CANON BC03 (Black)	1,500.00	pcs.	-	-	0	-		-		-		-	
203	ADDING MACHINE TAPE 2 1/4 INCHES	40.00	rolls	-	-	0	-		-		-		-	
204	FAX INK FILM (Canon TR 177)	352.00	pcs.	-	-	0	-		-		-		-	
205	INK # ML 1610 D2 SAMSUNG	3,800.00	pcs.	-	-	0	-		-		-		-	
206	INK CARTRIDGE 831 Canon (Colored)	1,400.00	pcs.	-	-	0	-		-		-		-	
207	INK CARTRIDGE PG-830 Canon (Black)	1,200.00	pcs.	3	3,600.00	3	3,600.00		-		-		-	
208	INK CARTRIDGE CL-831 Canon (Colored)	1,400.00	pcs.	2	2,800.00	2	2,800.00		-		-		-	
209	PUNCH CARD	135.00	reams	-	-	0	-		-		-		-	
210	STEADLER PEN 0.6	780.00	pcs.	-	-	0	-		-		-		-	
211	INK STEADLER (BLACK)	120.00	btls.	-	-	0	-		-		-		-	
212	INK DESKJET 6560 (BLACK)	1,900.00	pcs.	-	-	0	-		-		-		-	
213	HP DESKJET (COLORED)	2,050.00	pcs.	2	4,100.00	2	4,100.00		-		-		-	
214	COLORED INK LC67 BK/Y/C/M	3,500.00	pcs.	2	7,000.00	2	7,000.00		-		-		-	
215	PAIL	150.00	pcs.	21	3,150.00	13	1,950.00	4	600.00	4	600.00		-	
216	DIPPER	35.00	pcs.	27	945.00	11	385.00	8	280.00	8	280.00		-	
217	PLUNGER	75.00	pcs.	8	600.00	8	600.00		-		-		-	
218	Printer Ink for HP Deskjet 3745	1,950.00	pair	-	-	0	-		-		-		-	
219	Printer Ink for HP 915	1,000.00	pair	-	-	0	-		-		-		-	
220	HP Officejet K7100	5,500.00	crtdgs.	-	-	0	-		-		-		-	
221	CANON Ink Pixma i900	400.00	boxes	-	-	0	-		-		-		-	
222	N.T. CUTTER BLADE (BIG)	200.00	tubes	-	-	0	-		-		-		-	
223	HP LASER TONER (BLACK) 1010	5,100.00	pcs.	-	-	0	-		-		-		-	
224	HP LASER TONER (BLACK) 2600	5,100.00	pcs.	-	-	0	-		-		-		-	
225/A	HP LASER TONER (COLORED) 2600	3,217.00	pcs.	-	-	0	-		-		-		-	
225/B	HP LASER TONER (COLORED) 2600N 3 CARTRIDGE	5,500.00	pcs.	-	-	0	-		-		-		-	
226	BRUSH ROUND	85.00	pcs.	-	-	0	-		-		-		-	
227	Sakura Nylon Brush (Flat 1 inch)	693.00	pcs.	-	-	0	-		-		-		-	
228	Sakura Nylon Brush (Flat 3/4 inch)	490.00	pcs.	-	-	0	-		-		-		-	
229	Sakura Nylon Brush (Flat 1/2 inch)	350.00	pcs.	-	-	0	-		-		-		-	
230	Sakura Nylon Brush (Flat 1/4 inch)	200.00	pcs.	-	-	0	-		-		-		-	
231	Sakura Nylon Brush (Pointed)	130.00	pcs.	-	-	0	-		-		-		-	
232	Technical Pencil Black (Steadler 4B)	39.00	pcs.	-	-	0	-		-		-		-	
233	Drawing Pencil (Steadler 4B)	250.00	boxes	-	-	0	-		-		-		-	

234	BROTHER CORRECTIBLE FILM RIBBON	200.00	pcs.	-	-	0	-		-		-		-	
236	Computer Ink-HP Lazer 92-A11	4,600.00	unit	-	-	0	-		-		-		-	
237	OIL (Multi-purpose Cleaner)	62.70	pcs.	-	-	0	-		-		-		-	
238/A	COLORED BOND PAPER (SHORT) Light Blue	290.00	rms.	22	6,380.00	10	2,900.00	6	1,740.00	6	1,740.00		-	
238/B	COLORED BOND PAPER (SHORT) Pink	290.00	rms.	22	6,380.00	10	2,900.00	6	1,740.00	6	1,740.00		-	
239	HP TRI COLOR # 97 (INK)	1,365.00	crt dgs.	3	4,095.00	3	4,095.00		-		-		-	
240	HP BLACK 96 (INK)	1,230.00	crt dgs.	3	3,690.00	3	3,690.00		-		-		-	
241	Push Brush (Long)	150.00	pcs.	9	1,350.00	7	1,050.00	1	150.00	1	150.00		-	
242	PVC Cover Long	950.00	pcs.	3	2,850.00	3	2,850.00		-		-		-	
243	Pilot ballpens retractable (Black/Blue)	45.00	pcs.	-	-	0	-		-		-		-	
244	Ink HP Deskjet ink advert K 209 a-z (COLORED)	1,850.00	bxs.	-	-	0	-		-		-		-	
245	Ink HP Deskjet ink advert K 209 a-z (BLACK)	1,750.00	bxs.	-	-	0	-		-		-		-	
246/A	EPSON INK 73 N (Black)	550.00	crt dgs.	-	-	0	-		-		-		-	
246/B	EPSON INK 73 N (Magenta)	550.00	crt dgs.	-	-	0	-		-		-		-	
246/C	EPSON INK 73 N (Cyan)	550.00	crt dgs.	-	-	0	-		-		-		-	
246/D	EPSON INK 73 N (Yellow)	550.00	crt dgs.	-	-	0	-		-		-		-	
246/A	EPSON LX 300 PRINTER RIBBON	850.00	pcs.	-	-	0	-		-		-		-	
247/A	Ink Cartridge Hp No. CC640W HP 60 BLACK	1,200.00	crt dgs.	20	24,000.00	10	12,000.00	5	6,000.00	5	6,000.00		-	
247/B	Ink Cartridge Hp No. CC640W HP 60 COLORED	1,400.00	crt dgs.	11	15,400.00	9	12,600.00	1	1,400.00	1	1,400.00		-	
248	Ink Cartridge 702	1,400.00	crt dgs.	-	-	0	-		-		-		-	
249/A	Ink Cartridge LC67 Black	1,000.00	crt dgs.	-	-	0	-		-		-		-	
249/B	Ink Cartridge LC67 Cyan	1,000.00	crt dgs.	-	-	0	-		-		-		-	
249/C	Ink Cartridge LC67 Yellow	1,000.00	crt dgs.	-	-	0	-		-		-		-	
249/D	Ink Cartridge LC67 Magenta	1,000.00	crt dgs.	-	-	0	-		-		-		-	
249/Di	INK CART.LC38 BLACK	1,400.00	crt dgs.	-	-	0	-		-		-		-	
249/Dii	INK CART.LC 38 CYAN	1,600.00	crt dgs.	-	-	0	-		-		-		-	
249/Diii	INK CART.LC 38 YELLOW	1,600.00	crt dgs.	-	-	0	-		-		-		-	
249/Div	INK CART.LC 38 MAGENTA	1,600.00	crt dgs.	-	-	0	-		-		-		-	
249/E	INK HP 703 BLACK	700.00	crt dgs.	28	19,600.00	10	7,000.00	9	6,300.00	9	6,300.00		-	
249/F	INK HP 703 COLORED	700.00	crt dgs.	27	18,900.00	9	6,300.00	9	6,300.00	9	6,300.00		-	
249/G	INK HP 704 BLACK	700.00	crt dgs.	63	44,100.00	19	13,300.00	22	15,400.00	22	15,400.00		-	
249/H	INK HP 704 COLORED	700.00	crt dgs.	43	30,100.00	17	11,900.00	13	9,100.00	13	9,100.00		-	
250/A	Flourescent Tube 40 watts	50.00	pcs.	-	-	0	-		-		-		-	
251/A	BALLPEN LEONE (BLACK)	20.00	pcs.	-	-	0	-		-		-		-	
251/B	BALLPEN LEONE (BLUE)	20.00	pcs.	-	-	0	-		-		-		-	

251/C	BALLPEN LEONE (RED)	20.00	pcs.	-	-	0	-		-		-			-	
252	Paint Brush (Medium)	50.00	pcs.	-	-	0	-		-		-			-	
253	TIME CARD	210.00	packs	9	1,890.00	3	630.00	3	630.00	3	630.00			-	
254	Specialty Paper (for certificate)-cream 8.5 x 11	75.00	packs	2	150.00	2	150.00		-		-			-	
255	BROWN PAPER (4 GAUZE)	10.00	pcs.	-	-	0	-		-		-			-	
256/A	INK CANON CL-40	1,200.00	pcs.	9	10,800.00	3	3,600.00	3	3,600.00	3	3,600.00			-	
256/B	INK CANON CL-41	1,300.00	pcs.	9	11,700.00	3	3,900.00	3	3,900.00	3	3,900.00			-	
257	ORIONS TRIANGULAR RULE 14 INCHES X 34 CM	450.00	pcs.	-	-	0	-		-		-			-	
258	STAEDTLER MARSMATIC700 0.03	520.00	pcs.	-	-	0	-		-		-			-	
259	LAMINATING FILM size	1,575.00	reams	10	15,750.00	4	6,300.00	3	4,725.00	3	4,725.00			-	
260	COLORED OPTIX PAPER	250.00	rms.	-	-	0	-		-		-			-	
261	Printer Ink for epson 340 (141 ink cartridge black)	400.00	pcs.	-	-	0	-		-		-			-	
262	Printer Ink for epson 340 (141 ink cartridge colored)	500.00	pcs.	-	-	0	-		-		-			-	
263	Continous ink for canon 258 (Black)	150.00	btls.	-	-	0	-		-		-			-	
264	Continous ink for canon 258 (Colored)	150.00	btls.	-	-	0	-		-		-			-	
265	Bond paper Premium Copier 216x79mm	300.00	rms.	-	-	0	-		-		-			-	
266	Bond paper Premium Copier Legal Size 81/2x13	320.00	rms.	-	-	0	-		-		-			-	
267	Toner (Sharp 153)	1,900.00	btls.	-	-	0	-		-		-			-	
268	Ink Cartridge, Canon MP258 (PG 810) Black	1,100.00	pcs.	11	12,100.00	11	12,100.00		-		-			-	
269	Ink Cartridge, Canon MP258 (PG 811) Colored	1,285.00	pcs.	11	14,135.00	11	14,135.00		-		-			-	
270	INK CARTRIDGE , HP C8767WA (HP96) , Black, 21 ml	1,230.00	cart.	4	4,920.00	0	-	2	2,460.00	2	2,460.00			-	
271	INK CARTRIDGE , HP C9363WA (HP97) , Colored, 21 ml	1,365.00	cart.	4	5,460.00	0	-	2	2,730.00	2	2,730.00			-	
272	INK CARTRIDGE , CANON PIXMA IP1300 Black	1,200.00	cart.	-	-	0	-		-		-			-	
273	INK CARTRIDGE , CANON PIXMA IP1300 Colored	1,300.00	cart.	-	-	0	-		-		-			-	
274	Ink Cartridge, Canon 810 Black	950.00	cart.	22	20,900.00	0	-	11	10,450.00	11	10,450.00			-	
275	Ink Cartridge, Canon 811 Colored	1,250.00	cart.	22	27,500.00	0	-	11	13,750.00	11	13,750.00			-	
276	INK CARTRIDGE, HP CD887AA (HP703), Black Deskjet	700.00	cart.	-	-	0	-		-		-			-	
277	INK CARTRIDGE, HP CD888AA (HP703), Tricolor Deskjet	700.00	cart.	-	-	0	-		-		-			-	
278	Computer Ink CANON PIXMA 810	950.00	cart.	-	-	0	-		-		-			-	
279	Computer Ink CANON PIXMA 810	900.00	cart.	-	-	0	-		-		-			-	
280	CLEAR BOOK (LONG)	150.00	pcs.	17	2,550.00	13	1,950.00	2	300.00	2	300.00			-	
281	Hand Sanitizer	180.00	pcs.	-	-	0	-		-		-			-	
282/A	TRASH BAG 18X18	9.00	pcs.	-	-	0	-		-		-			-	
282/B	TRASH BAG 13X13	7.50	pcs.	-	-	0	-		-		-			-	
282/C	TRASH BAG 13X13	7.50	pcs.	-	-	0	-		-		-			-	

282/D	TRASH BAG 13X13	7.50	pcs.	-	-	0	-	-	-	-	-	-	-	-
283	TELEPHONE DIRECTORY NOTEBOOK (THICK)	350.00	pcs.	-	-	0	-	-	-	-	-	-	-	-
284/A	HP 920 XL BLACK	1,450.00	cart.	8	11,600.00	2	2,900.00	3	4,350.00	3	4,350.00	-	-	-
284/B	HP 920 XL CYAN	1,000.00	cart.	8	8,000.00	2	2,000.00	3	3,000.00	3	3,000.00	-	-	-
284/C	HP 920 XL MAGENTA	1,000.00	cart.	8	8,000.00	2	2,000.00	3	3,000.00	3	3,000.00	-	-	-
284/D	HP 920 XL YELLOW	1,000.00	cart.	8	8,000.00	2	2,000.00	3	3,000.00	3	3,000.00	-	-	-
285	TRASH BAG, PLASTIC, TRANSPARENT LARGE 10'S	120.00	pcs.	-	-	0	-	-	-	-	-	-	-	-
286	HAND TOWEL	75.00	pcs.	3	225.00	3	225.00	-	-	-	-	-	-	-
287	PAPER CUPS 50'S	95.00	packs	-	-	0	-	-	-	-	-	-	-	-
288	TONER Cartridge, KM 1500	2,300.00	crt dgs.	-	-	0	-	-	-	-	-	-	-	-
289	INK CARTRIDGE, BROTHER LC39BK, BLACK	700.00	crt dgs.	2	1,400.00	0	-	1	700.00	1	700.00	-	-	-
289/A	INK CARTRIDGE, BROTHER LC39BK, CYAN	500.00	crt dgs.	2	1,000.00	0	-	1	500.00	1	500.00	-	-	-
289/B	INK CARTRIDGE, BROTHER LC39BK, MAGENTA	500.00	crt dgs.	2	1,000.00	0	-	1	500.00	1	500.00	-	-	-
289/C	INK CARTRIDGE, BROTHER LC39BK, YELLOW	500.00	crt dgs.	2	1,000.00	0	-	1	500.00	1	500.00	-	-	-
290	UNINTERRUPTIBLE POWER SUPPLY	2,500.00	unit	-	-	0	-	-	-	-	-	-	-	-
291	Compatible ink for Canon Continuous ink printer, Black	150.00	btls.	2	300.00	2	300.00	-	-	-	-	-	-	-
291/A	Compatible ink for Canon Continuous ink printer, Yellow	150.00	btls.	2	300.00	2	300.00	-	-	-	-	-	-	-
291/B	Compatible ink for Canon Continuous ink printer, Magenta	150.00	btls.	2	300.00	2	300.00	-	-	-	-	-	-	-
291/C	Compatible ink for Canon Continuous ink printer, Cyan	150.00	btls.	16	2,400.00	16	2,400.00	-	-	-	-	-	-	-
292	CANON INK 726 BK	800.00	crt dgs.	3	2,400.00	1	800.00	1	800.00	1	800.00	-	-	-
292/A	BATTERY, SIZE AA, ENERGIZER BRAND	24.00	pcs.	1	24.00	1	24.00	-	-	-	-	-	-	-
292/B	NYLON ROPE	4,000.00	rolls	-	-	0	-	-	-	-	-	-	-	-
292/C	MINI VACUUM CLEANER (for CPU cleaning)	2,250.00	pc.	-	-	0	-	-	-	-	-	-	-	-
293	BOARD PAPER (ELIT ALMENA)	148.00	packs	2	296.00	2	296.00	-	-	-	-	-	-	-
293/A	BOARD PAPER (VELLUM, 10's)	90.00	packs	26	2,340.00	4	360.00	11	990.00	11	990.00	-	-	-
294	CORK BOARD W/STAND	1,200.00	pcs.	1	1,200.00	1	1,200.00	-	-	-	-	-	-	-
295	CANON INK #726 PG Bk	800.00	crt dgs.	3	2,400.00	1	800.00	1	800.00	1	800.00	-	-	-
295/A	CANON INK #725 Magenta	800.00	crt dgs.	3	2,400.00	1	800.00	1	800.00	1	800.00	-	-	-
295/B	CANON INK #725 Blue	800.00	crt dgs.	3	2,400.00	1	800.00	1	800.00	1	800.00	-	-	-
295/C	CANON INK #725 Yellow	800.00	crt dgs.	3	2,400.00	1	800.00	1	800.00	1	800.00	-	-	-
296	INK, BROTHER LC 39 BK	1,380.00	crt dgs.	2	2,760.00	2	2,760.00	-	-	-	-	-	-	-
296/A	INK, BROTHER LC 39, YELLOW	300.00	crt dgs.	2	600.00	2	600.00	-	-	-	-	-	-	-
296/B	INK, BROTHER LC 39, CYAN	300.00	crt dgs.	2	600.00	2	600.00	-	-	-	-	-	-	-
296/C	INK, BROTHER LC 39, MAGENTA	300.00	crt dgs.	2	600.00	2	600.00	-	-	-	-	-	-	-
297	FINGER TIP MOISTENER	45.00	pcs.	5	225.00	5	225.00	-	-	-	-	-	-	-

298	INK ELECTRONIC CHECK WRITER,INK ROLER JO23	100.00	pcs.	2	200.00	2	200.00		-		-			-	
TOTAL:					2,126,876.92		919,620.00		603,628.46		603,628.46				

This is to certify that the above procurement plan is accordance with the objectives of this office

Prepared By:

**PACITA Z. AQUINO**  
(Head of Department/Office)